

**Minutes of the Quenington Village Hall Annual General Meeting.**  
**Meeting held on Tuesday 25<sup>th</sup> October 2016 at 7.30pm**

**1. Opening Remarks/Welcome**

The meeting was opened by Fran Huckle (chair of the management committee).

**2. Apologies.**

**Present:** Fran Huckle (Chairman) (FH), David Bostock (DB), John Dooley (JJD), Antonia Faulkner (AF), Janet Goddard (JG), Liz McFadyen (EM), Anthea Palmer (AP) & James Sweeting (JS).

**Apologies:** Jan Denton (JCD),

The meeting was attended by no members of the public. No apologies were received.

**3. Minutes of Quenington Village Hall AGM (2015)**

Corrections to the total income and profit/loss recorded on minutes were made. It was agreed to reprint the amended minutes and sign these at future committee meeting. JS proposed the minutes were adopted. This was seconded by EM and all agreed.

**4. Matters arising from the 2015 AGM Minutes**

There were no Actions from the minutes and no issues/comments were raised.

**5. Presentation of Annual Chairman's Report**

FH presented the annual report which outlined the achievements at the hall throughout the year. DB proposed the Annual Chairman's Report for 2016 was adopted. This was seconded by AP. All present agreed and the Annual Chairman's Report was duly adopted.

**6. Presentation of Annual Accounts**

DB presented the annual accounts for the period from 1st July 2015 to 30th June 2016. A copy of the report is attached in Appendix 1. The financial situation is summarised below, which shows a profit for the year.

Opening balance	£17,559
Total Incomings	£7,135
Total Outgoings	£6,276
Closing balance	£18,418
Profit/(loss)	£859

JJD proposed that the Annual Accounts Report was adopted. This was seconded by EM. All present agreed and the Annual Accounts Report was duly adopted.

**Election of Management committee**

The out-going committee (listed above) stood-down.

FH assumed the role of acting chair for the remainder of the AGM.

All out-going committee members were willing to stand again, therefore without any opposition, they were re-elected en masse.

**7. AOB**

Nothing was raised.

**8. Closing remarks.**

FH announced that the next AGM will be in October 2017, possibly linked with a coffee morning.

The time and date will be advertised closer to the time.

The new committee moved to elect officers and discuss on-going hall management commitments.

The AGM finished at 7.45pm.

## APPENDIX 1 - TREASURER'S REPORT - AGM 2016

This report covers the financial year from 1<sup>st</sup> July 2015 to 30<sup>th</sup> June 2016

Income - Total for the year £7135.

The total income for the year was down on the previous year by £924. This was due to lower income from lettings which came to £4677 compared to the previous year of £5676. The use of the hall for private events and local groups is still flourishing but there were fewer commercial lettings over the year which contributed to this lower income.

Further income of £849 came from fund raising activities which included the monthly coffee mornings and the Mambo Jambo concert in February which made a profit of £472. The Village Apple Day did not make any profit this year and showed a small loss of £55 due to the cost of hiring the apple press.

Subscriptions to the 100 club totalled £632 for the year before taking out the prize money and this continues to be a useful way of raising funds.

Donations and grants for the year totalled £923 of which £717 came from the feed in tariff for the solar panels on the roof of the hall. There was also a generous donation of £85 from the organisers of the village car boot sales and a number of smaller donations for loan of tables and chairs.

Finally we had a small amount of interest amounting to £54

Expenditure - Total for the year £6276

The costs for maintenance and repairs has dropped significantly now that the refurbishment of the hall has been completed. The cost of repairs and renewals for the year was £2204 compared to the previous year of £5691.

Utility charges including electricity, water, BT and heating oil came to £1415.

Insurance premiums were £658 for the year and cleaner costs were £1084

Administration costs were £593 which mainly included renewal of the CDC premises licence, renewal of performing rights licence, accountancy fees and printing and stationery costs.

Prize money and lottery licence costs for the 100 club were £318

Summary

The total income for the year exceeded expenditure by £859 and the total funds at the end of the year had increased to £18418 which puts us in a very comfortable financial situation for the immediate future.

David Bostock

Treasurer

Quenington Village Hall Management Committee

25th October 2016