

**Minutes of the Quenington Village Hall Annual General Meeting.**  
**Meeting held on Tuesday 12<sup>th</sup> October 2017 at 7.30pm**

**1. Opening Remarks/Welcome**

The meeting was opened by Fran Huckle (chair of the management committee).

**2. Apologies.**

**Present:** Fran Huckle (Chairman) (FH), David Bostock (DB), Jan Denton (JCD), John Dooley (JJD), Janet Goddard (JG), Anthea Palmer (AP), Margaret Stranks & James Sweeting (JS).

**Apologies:** Liz McFadyen (EM)

The meeting was attended by no members of the public. No apologies were received.

**3. Minutes of Quenington Village Hall AGM (2016)**

No comments were received about the minutes. JS proposed the minutes were adopted. This was seconded by JCD and all agreed. FH appended a copy of the 2016 Chairman's Report and signed minutes as correct.

**4. Matters arising from the 2016 AGM Minutes**

There were no Actions from the minutes and no issues/comments were raised.

**5. Presentation of Annual Chairman's Report**

FH presented the Annual Chairman's Report, which outlined the achievements at the hall throughout the year. As part of this, FH formally welcomed Margaret Stranks, who joined the committee part way through the year, and also thanks Anne Wyatt for her continued contribution towards maintaining cleaning services within the hall.

FH also took the opportunity to thank AP (who had announced she would be standing down from the committee) for her long service to the Management Committee and presented AP with a small gift on behalf of the committee.

JCD proposed the Annual Chairman's Report for 2017 was adopted. This was seconded by MS. All present agreed and the Annual Chairman's Report was duly adopted. A copy of the Chairman's Report is appended to these minutes.

**6. Presentation of Annual Accounts**

DB presented the annual accounts for the year ending 30th June 2017. A copy of the report is appended to these minutes. The financial situation is summarised below, which shows a net loss for the year, which was due to maintenance & repair costs.

Opening balance	£18,418
Total Incomings	£7,628
Total Outgoings	£8,061
Closing balance	£17,984
Profit/(loss)	(£433)

FH proposed that the Annual Accounts Report was adopted. This was seconded by JJD. All present agreed and the Annual Accounts Report was duly adopted.

**Election of Management committee**

The out-going committee (listed above) stood-down.

FH assumed the role of acting chair for the remainder of the AGM.

All out-going committee members, with the exception of AP, were willing to stand again. All members except AP, were therefore re-elected en masse.

**7. AOB**

Nothing was raised.

**8. Closing remarks.**

FH announced that the next AGM will be in October 2018. The time and date will be advertised closer to the time.

The new committee moved to elect officers and discuss on-going hall management commitments.

The AGM finished at 7.45pm.

## CHAIRMAN'S REPORT – AGM 2017

### **Update**

I'm pleased to report that this year has been another busy one for the Quenington Village Hall. As well as our regular user groups, it has continued to be a popular venue for children's parties and other celebrations. It has hosted elections, willow-weaving classes, bring and buy sales, a summer school for children and much more.

### **Events**

As well as the above, the committee has organised a few events this year, which serve not only to raise funds for the hall but also to bring the community together in a variety of different ways, hoping to appeal to different groups.

We held our third Apple Day in October 2016, using funds from the tea and cakes stall at the village fete to hire an apple press. It was in continuous use and the games and activities put on for the children proved popular with both children and adults alike. We are currently planning this year's Apple Day to be held on 21<sup>st</sup> October – please come along! I would like to take this opportunity to thank our resident woodland educationalist, Ruth Parsons, and her band of helpers, whose enthusiasm inspires this event.

In February the highly-talented actor Apphia Campbell entertained a full-capacity audience, with her one-woman homage to Nina Simone: "Black is the Colour of my Voice". This was made possible by Arts in Rural Gloucestershire programme. Air in G is a county-wide organisation that offers financial and practical support to individuals or organisations who wish to host performances at their local village hall, community centre or school.

Our monthly Saturday coffee mornings continue to be well supported by locals and other passers-by, and the book exchange is also proving popular. This is a great opportunity to meet up with friends old and new, and enjoy tea and coffee and delicious home-made cakes. There is also always a Parish Councillor on hand to discuss any council related issues. I would like to thank everyone who helps with this event, especially those providing cakes and others working away in the kitchen.

Looking ahead, we are holding another event in February next year with support from Air in G (Arts in Rural Gloucestershire). A Taste of Latin will be performed by Sonrisa, a West Midlands based Latin Jazz band, influenced by a range of Latin styles such as; Cuban Son, Tango, Bossa Nova, Samba and Rumba. It promises to be a lively evening! More details nearer the time...

### **User groups**

The hall currently hosts Brownies, the Toddler Group, Pilates, Happy Beans, K'roake Beans, the Quenington Society, Cotswold Arcadians and Cotswold Oil and Engine Preservation Society. More information and contact details for these groups are on our web site. There is space for more, so if you want to get something going please contact a member of the committee.

### **Hall improvements**

2016 was a relatively quiet year for the hall, maintenance-wise, although we continue to monitor and address any issues arising. We have purchased a new noticeboard to enable passers-by to see our activities better and have also re-laid the membrane and gravel around the back of the hall, making it a lot tidier. More recently we have redecorated the small meeting room.

## Thanks

Running a community facility like this is very much a team effort and so I would like to take this opportunity to thank all my fellow trustees for their hard work and support this year:

- Our treasurer, David Bostock, who amongst many other things, has very ably managed our finances this year, as you are about to hear;
- Anthea Palmer, who keeps us on the straight and narrow in terms of our environmental, health and safety obligations, as well as sharing minute-taking duties;
- Antonia Faulkner for her help with bookings and keeping the hall tidy;
- John Dooley for his help with the maintenance issues, the web site, minute-taking and liaison with the Parish Council;
- James Sweeting for his practical and professional building advice and help;
- Janet Goddard for her sound common sense and her reliable support at coffee mornings and other events
- Jan Denton for ensuring that our events and activities are well-publicised;
- Liz MacFadyen for her social media role and all-round help.

Sadly, Anthea has decided to stand down this year, after many years of hard and loyal work – not only here but previously as booking clerk for the old village institute. I would like to take this opportunity to thank her on behalf of the rest of the committee – we very much appreciate what she has done for the hall and there is no doubt that we will all have to work that little bit harder, without Anthea!

To replace her, we have co-opted Margaret Stranks on to the committee. She is happy to stand for re-election along with the rest of the committee and we welcome her on board.

Finally I would like to give special thanks to our cleaner, Anne Wyatt, who goes over and above the call of duty in keeping the hall clean and tidy at all times; and also to the band of volunteer gardeners who keep the external appearance of the hall attractive and tidy.

And thanks to all of you for coming and giving your support tonight.

## **TREASURER'S REPORT - AGM 2017**

This report covers the financial year from 1st July 2016 to 30th June 2017

### **Income - Total for the year £7627**

The total income for the year increased from the previous year by £492 which was mainly a consequence of an increase in lettings which increased to £5325 compared to the previous year of £4677. It should be noted that the fees for hiring the hall have now been unchanged since opening in 2013.

Further income of £710 came from events and fundraising activities which included the monthly coffee mornings, the Air-in-G concert and the Village Apple Day. The Village Apple Day is proving a very popular event and this year was supported by a donation of £120 from the village fete towards hiring the apple press.

Subscriptions to the 100 club totalled £662 which is similar to previous years.

Donations and grants for the year totalled £890 of which £704 came from the feed in tariff for the solar panels on the roof of the hall. There was also a donation of £80 from the village car boot sales and a number of smaller donations for loan of tables and chairs, etc.

Finally we had a small amount of interest amounting to £40.

### **Expenditure - Total for the year £8061**

The total expenditure for the year increased by £1785 which was mainly a consequence of increased maintenance and repair costs which came to £3786 compared to £2204 in the previous year. There were two main projects in this cost - the new notice board in the car park costing £1633 and groundworks at the rear of the hall to clear the undergrowth and laying of new gravel and membrane to inhibit weed growth at a cost £1025.

Utility charges including electricity, water, BT and heating oil came to £1538.

Insurance premiums were £686 and cleaner costs were £1143.

Administration costs were £571 which includes CDC premises licence, performing rights licence, accountant fees along with printing and stationery costs.

Prize money and the lottery licence costs for the 100 club were £334.

### **Summary**

The total expenditure for the year exceeded income but only by the small amount of £433 compared to the surplus last year of £859. The total funds at the end of the year therefore fell to £17984 which is still at a very satisfactory level for the immediate future.

David Bostock  
Treasurer - Quenington Village Hall Management Committee  
12th October 2017